



Number 9
June 22, 2012

Report from the Accrediting Commission

The DETC Accrediting Commission met on June 14-15, 2012 and took the following actions:

Public Commissioner Appointed

The DETC Accrediting Commission accredited one new institution and reaccredited one institution.

The Commission voted to appoint Ms. Nanette Swarhout to her first three-year term as a public member on the Commission. Ms. Swarhout replaces Ms. Carol Osborn who resigned from the Commission. Ms. Swarhout's first term will end in 2015.

The Commission will consider any comments to the proposed changes to Standards, Policies and Procedures at its January 10-11, 2013 meeting. Comments must be received by December 1, 2012.

Ms. Swarhout is a senior instructor at Fontbonne University's Options Program, teaching Human Resources and Business courses to Bachelors and MBA degree students. She is also the Human Resources Manager for McCallum Place in St. Louis, MO. Ms. Swarhout was the Instructional Design Consultant for DRA/SIRSI, a leading library software automation company. Prior to the purchase of DRA by SIRSI, she was the training and conversions manager for DRA. Ms. Swarhout started her career working for Trans World Airlines as a reservation sales agent and worked her way up to Director of Employment Services. While working for the airline, Ms. Swarhout also held the positions of Director of Employee Relations, Director and Manager of Training, and Training Instructor for the Trans World Travel Academy, an operating division of the airline. Further, Ms. Swarhout is a member of the Society for Human Resource Management, the Employment Management Association, and the American Society of Training and Development. She has served on numerous DETC Examining committees as an Evaluator for both Educational and Business Standards. Ms. Swarhout earned an MBA degree from Fontbonne University and a B.S. in Communications from Illinois State University.

Institutions must be in full compliance with the changes adopted to the Standards, Policies and Procedures by **January 1, 2013**.

One Institution Gains Accreditation

The following institution was accredited:

Grace Communion Seminary

2011 E. Financial Way
Glendora, CA 91740-0730
(626) 650-2306 or 800-851-2611
www.gcs.ambassador.edu

Dr. Russell Duke, President/CEO

Founded 1947. Offers Master of Pastoral Studies (MPS) and Master's Level Continuing Education Courses (MLCE).

(more)

Reaccreditation

The following institution was reaccredited:

Army Institute for Professional Development
TRADOC Capacity Manger - TADLP
ATTN: ATIC-IMC (McCool)
Building 2791, East Wing (Madison Ave/Harrison Loop)
Army Training Support Center
Fort Eustis, VA 23604-5166

Show Cause Issued

The following institution was issued a Show Cause:

Teacher Education University
1079 West Morse Boulevard, Suite B
Winter Park, FL 23789

Title IV Certification

The following institution was certified by DETC to seek eligibility from the Department of Education to participate in the federal student aid programs:

- Sessions College for Professional Studies, Tempe, AZ

Name Changes

The name changes for the following institutions were approved:

- American Graduate School of Education has changed to Acacia University
- Ellis University has changed to John Hancock University
- Martinsburg Institute has changed to Martinsburg College
- Sheffield School of Interior Design has changed to Sheffield School

Changes of Location

The changes of location for the following institutions were approved:

- Diamond Council of America moved into Suite 400 at its same location (3212 West End Avenue, Nashville, TN 37203)
- Dunlap-Stone University moved to 19820 North 7th Street, Suite 100, Phoenix, AZ 85024

New Division

The following new division was approved:

Distance Education Company, the parent company of New York Institute of Photography and Sheffield School, has added a new division named New York Institute of Career Development (NYICD). It will be operated out of its office at 211 East 43rd Street, New York, NY 10017.

Final Approval of Standards, Procedures, and/or Policies

To view the revised documents, please visit DETC's website (www.detc.org) and follow the link from the homepage. Institutions must be in full compliance by **January 1, 2013**:

Standards:

1. Standards V.B. (adding "as described in C.14") and V.C. (adding "The factors considered by the Commission in making this determination ... etc.")

Policies:

2. C.1. Policy on Substantive Change and Notification (added #10 on acquisition of a hybrid and what constitutes ordering a comprehensive review)
3. C.2. Policy on Change of Mission, Goals, and Objectives (added "The Accrediting Commission will review the *Change of Mission/Goals/Objectives Report* to decide if an on-site visit is required or if further reporting is necessary." and deleted redundant paragraphs and adding the action of the Commission")
4. C.6. Policy on Combination Distance Study-Resident Programs or Training Sites (added #6 on page 3 on implementing a teach-out plan to accommodate students needing to find another resident facilities)
5. C.7. Policy on Approval of New Combination Distance Study-Resident Programs or Training Sites (added #19 about adding a teach-out plan to accommodate students needing to find another resident facilities)
6. C.9. Policy on Degree Programs:
 - Page 1: Standard I: Institutional Mission, Goals, and Objectives (added to second paragraph, # 1) establishes an Advisory Council "that includes members not otherwise employed or contracted by your institution"
 - Page 9: Standard VI: Qualifications and Duties of Owners, Governing Board Members, Officials, Administrators, Instructors/Faculty (added Standards VI.B. and VI.C.)
 - Page 11: Standard VII. Admission Practices (revised high school requirements and approved documentation)
7. C.14. Policy on Student Achievement and Satisfaction, page 2 (added "In order to make it statistically valid, there must be at least five institutions in the group"); page 3 (added "If the institution receives less than 75% for those who answered "yes" to the three questions,") and "Graduation rates within 15 percentage points of the mean for the assigned degree level will be considered to meet the benchmark."); page 5 (added "of at least five); page 6, (added "The institution should have at least a 30% response rate on its surveys."); page 10 (added "with graduation rates for similar degree levels e.g., Associate, Bachelors, Master's, First Professional, and Professional Doctorate.") Also revised Standards V.B. and V.C. as shown in #1 above)
8. C.15. Policy on Institutions Participating in Title IV (page 4, included "that includes members not otherwise employed or contracted by your institution" in #3, under Standard II. Educational Program Objectives, Curricula, and Materials)
9. C.18. Policy on Annual Reports, page 2 (added "or a deficit in" and "audited or review" under "Analyzing Financial Information")
10. C.25. Policy on Change of Name (major revision; added "or adding a New Division")
11. C.27. Policy on Teach-Out Plans, page 1 (added information on hybrid programs and option to require a Teach-Out Agreement); page 2 (added requirement for teach-out in #2).

Procedures:

12. D.3. Notification and Information Sharing, page 1 (adding effective date of a Commission's decision)
13. D.4. Retention of Commission Files and Records, page 1 (added "in hard copy or electronic form")
14. D.5. Reviewing, Adopting, and Circulating Standards, Policies, and Procedures, page 3 (added the option of Commission adopting changes and then sending them out for public comment)
15. D.8. Conflict of Interest Policy, page 1 (changed "relative" to "family member")
16. D.8.1. Conflict of Interest Disclosure Form, page 1 (changed "relative" to "family member")

17. D.10. Selection and Training of Commissioners, page 1 (added more information on Executive Director interviewing nominees before they are vetted by the Nominating Committee)
18. E.6. Annual Report, page 4 (revised language under VI. Financial Conditions to clarify that institutions must submit an audited or review statement if they show a loss)
19. E.7. Annual Report with Title IV, page 5 (same changes as shown in E.6.)

Proposed Changes

The Commission also approved for public comment the following:

1. Revised C.14. Major revision.
2. Revisions to E.17. Glossary
3. Change to C.9., Standard VI – Qualifications of Faculty, page 10 (requiring relevant terminal degrees for faculty teaching Master’s programs;) and page 11 (faculty may be deemed “exceptional” and documenting in personnel files courses taught and professional preparation)
4. Change to C.21. Policy on Required Institutions Documents, page 1 (adding resumes and official transcripts of its instructors – and an institutional verification mark or stamp that the original document was an “official transcript.”)

To view these documents, please go to DETC’s website at www.detc.org and select the link from the home page. Any comments on the above changes should be sent to Sally Welch at DETC (sally@detc.org) before **December 1, 2012**. Please insert “Comments on Changes” in the subject line of your e-mail. Final adoption of these policies will be considered at the Commission’s January 2013 meeting.

Applicants for Accreditation and Re-Accreditation

First Time Applicants:

Iteach U.S., Denton, TX
Nations University, West Monroe, LA
Orlando University, Orlando, FL
Process Work Institute, Portland, OR
Southwestern Law School, Los Angeles, CA

Applicants for Five-Year Re-Accreditation:

Ashworth College, Norcross, GA
Brighton College, Scottsdale, AZ
Cleveland Institute of Electronics, Cleveland OH
Gemological Institute of America, Carlsbad, CA
Harrison Middleton University, Tempe, AZ
INSTE Bible College, Ankeny, IA
Marine Corps Institute, Washington, DC
New York Institute of Photography/Sheffield School, New York, NY
New Charter University, San Francisco, CA
University of Philosophical Research, Los Angeles, CA
World College, Virginia Beach, VA

Course/Programs Approved on May 9, 2012 by Subcommittee on Academic Review:

Allied Business Schools, Inc.

- Medical Terminology for Opticianry

American College of Technology

- Bachelor of Applied Science in Software Engineering – Business Applications
- Master of Science in Business Administration in the Global Economy

American Graduate University

- Logistics Management in Government
- Supply Chain Management
- Global Logistics Management
- Applications in Supply Chain Management

California InterContinental University

- Associate of Arts in Business Administration

Penn Foster College

- Holistic Planet
- Associate of Science in Interior Design

Next Meeting

The next meeting of the DETC Accrediting Commission will be January 10-11, 2013. All matters to be considered by the Commission should be brought to the attention of the Executive Director by no later than **December 1, 2012.**

Michael P. Lambert, Executive Director