

NEWS RELEASE

For Immediate Release:
March 9, 2015

DEAC Announces Candidates for Election to Board of Directors

The DEAC Nominating Committee is pleased to announce the following candidates for the DEAC Board of Directors:

Nicole Leshner

*Director of Institutional
Research and Assessment/
Educational Compliance,
California Southern University*

Wanda B. Nitsch, Ph.D.

*President and Chief Academic Officer,
University of St. Augustine
for Health Sciences*

Christopher J. Reeves

President, Shiloh University

During the past five months, the Nominating Committee has worked closely with the Board of Directors to develop and implement procedures for reviewing and recommending director candidates. Throughout all of its deliberations, the Nominating Committee took into consideration the appropriate involvement of DEAC's communities of interest as well as the diversity of DEAC's membership and stakeholders. In addition, the Nominating Committee's work involved a meaningful assessment of the organization's present and future leadership needs reflective of mission; attention to continuity and orderly succession of the organization's leadership; and upholding a practice of good governance.

An electronic ballot will be available to all DEAC members beginning on April 20, 2015 at the Annual Business Meeting and continuing through 5:00 pm central daylight savings time on April 21, 2015. Please look for DEAC's announcement of the Annual Business meeting for more details on the voting procedure. We hope you will join us in Chicago!

Dr. Matthews, DEAC's Executive Director, encourages members to attend the Annual Conference and engage in the dialog about distance education and the future of DEAC. "Participating in the elections for new Directors is a concrete way institutions can help shape the leadership and governance of the DEAC," Matthews said.

Background information for the candidates for the Board of Directors is provided on the following pages.

ABOUT DETC

The Distance Education Accrediting Commission (DEAC) is a private, non-profit organization founded in 1926 that operates as a national accreditor of distance education institutions. DEAC's goal is to ensure a high standard of educational quality in the distance education institutions it accredits and a quality education for the more than two million students who annually study at its accredited institutions.

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Nicole Leshner

Candidate – Institution Member
DEAC Board of Directors



Nicole Leshner
Director of Institutional Research and
Assessment/Educational Compliance
California Southern University

I attended my first DEAC conference at the University of Notre Dame in 1991 and was immediately impressed by the organization and its mission. At that event, it became clear to me how valuable accreditation is in ensuring the quality of educational institutions and their academic programs. Since then, I have had the privilege of serving as an evaluator and chairperson for numerous site visits to institutions seeking accreditation, as well as participating on accreditation committees, giving presentations, and hosting conferences for the DEAC organization. My career's work has focused specifically on accreditation and compliance, allowing me to gain first-hand experience in all aspects of accreditation, as well as to develop a clear understanding of the challenges that DEAC member institutions often face.

As a director of educational compliance for the past ten years, I understand accreditation standards and how to apply them. I have also developed expertise and practical skills in other areas on which DEAC focuses, including outcomes assessment, faculty development and strategic planning.

I believe accreditation is critical to all levels of education. It provides institutions with a roadmap toward continuous improvement and accountability. As a veteran educational consultant, I have worked with various types of schools, and I have seen first-hand the difference accreditation makes, not only to the institutions, but also to the students they serve. Accreditation promotes best practices in education and assures stakeholders that the academic programs are of high quality. It also promotes collaboration between institutions and helps to advance the field of distance education.

Serving on this board is important to me. I want to participate at a higher level to help DEAC better support the institutions it serves in the areas of innovation, educational excellence and student achievement. I am excited about the many changes DEAC is currently implementing and would love to contribute to the organization's continued success.



Curriculum Vitae for Nicole Leshner

PROFESSIONAL EXPERIENCE

CALIFORNIA SOUTHERN UNIVERSITY 2013-Present

Director of Institutional Research and Assessment/Educational Compliance

Member of the senior administrative team responsible for providing regulatory guidance to the University and responsible for managing activities related to, and ensuring compliance with, state and federal regulation and accreditation oversight.

- Develops, reviews and implements student, academic and administrative policies in accordance with applicable regulations, accreditation standards, internal policies and procedures and best practices in assessment.
- Creates and implements internal processes to ensure state/federal, accreditation and corporate policy compliance.
- Analyzes legal and regulatory developments, disseminates information to appropriate departments and provides guidance on potential impacts to educational operations.
- Prepares and reviews all federal, state, accreditation and other reports and correspondence relating to institutional approvals, new programs, program modifications, and new locations as required by respective agencies.
- Guides all university assessment activities including writing reports, chairing assessment committees and developing assessment processes for both curricular and co-curricular activities.

HENLEY-PUTNAM UNIVERSITY 2006-2013

Director of Educational Compliance

Responsible for assuring compliance with WASC and DETC accreditation standards, as well as California state regulations. Chair Outcomes Assessment Committee and maintain plan. Oversee all course and faculty reviews. Work with every department operationally to assure quality as well as compliance.

- Gained initial DETC Accreditation and Accreditation for a Doctorate in Strategic Security Program
- Gained to VA approval, DANTES affiliation, SOC membership and AUABC contract
- Maintain University Catalog and all Policy Manuals
- Prepared and submitted WASC Self Study Report
- Coordinated and prepared Institution for successful WASC site-visit

AEROBICS FITNESS ASSOCIATION OF AMERICA

Independent Contractor - Compliance Director 2008-2013

Work with team to assure DETC accreditation compliance.

- Gained initial DETC accreditation
- Chair quarterly Board meetings
- Responsible for annual compliance audit and quarterly assessments

SELF-EMPLOYED 1996 - 2009

Education Consultant

Consultant in the field of education. Specializing in accreditation support, licensing, catalog writing, course development, program development, strategic planning and student services. Clients include National Institute of Nutritional Education, California College for Health Sciences, Western Career College, Hemphill Schools, Holmes Institute, Aviation & Electronic Schools of America, William Howard Taft University, Platt College, Teacher Education University, Perelandra College, Foundation College and the Distance Education and Training Council.

- Developed Distance Education Business Plan to determine feasibility of new program.
- Created student retention and motivation plan for distance education college.
- Analyzed and prepared results of student questionnaire.
- Prepared analysis of state and accreditation standards.
- Worked with schools from start to finish to prepare for accreditation and state site visits.
- Performed mock-site visits for schools preparing for accreditation.
- Represented educators in meetings with state licensing officials and CA state teacher credentialing agency.

Nicole Leshner

AVIATION & ELECTRONICS SCHOOLS OF AMERICA

Accreditation & Compliance Manager

1997-2003

Responsible for assuring compliance with all regulatory requirements for the school.

- Designed and wrote School Catalog & Policy & Procedure Manual.
- Attained DETC and COE accreditations, VA approval as well as DANTES affiliation for school.
- Prepared & submitted ACE, CA BPPVE, INS, & JTPA applications.
- New Accreditations helped grow total school revenue by \$6,000,000 from 1997-1999.

HEALD BUSINESS COLLEGE

Evening Dean of Instruction/Instructor

1996-1997

Responsible for overall operations of evening classes for private business college.

- Counseled and advised students on academic, attendance and attitudinal matters.
- Supervised faculty to ensure productive classroom activity through evaluations and follow-ups.
- Created Master Schedule, instructor schedules and student program plans.
- Taught college level courses in Student Success, Essential Language Skills and Keyboarding.
- Worked on board to prepare for WASC accreditation and development of distance education programs.

CALIFORNIA COLLEGE FOR HEALTH SCIENCES

1991 - 1996

Chief Operating Officer (1995-1996)

Worked directly for the owner of the college managing the administration of business operations including strategic planning, budgeting, and human resources and contracting.

- Formulated and administered \$2 million 1995 operations budget; met all targets.
- Orchestrated successful five-year re-accreditation and California state license re-approval.
- Worked closely with the Marketing department to set targets and formulate marketing strategies.
- Represented company with various regional and national professional groups.

Director of Student Services (1991-1995)

Managed all Student Services departments, including Admissions & Records, Faculty, Student Advisement, Communications, Mailroom and Shipping/Inventory and Financial Aid.

- Developed and implemented student motivation program to increase completion rates.
- Co-authored college publications such as catalogs, orientation manuals, & company policies.
- Developed successful Total Quality Improvement (TQI) Program to improve customer service; overall complaints decreased 73% in first year.

FASHION INSTITUTE OF DESIGN AND MERCHANDISING

1988-1991

Education Coordinator/Instructor

Provided academic advisement, admissions screening, and junior college level individual tutoring.

- Interviewed and tested high risk and ATB students.
- Instructed four semesters of college level Introduction to Computers.
- Instructed three semesters of college level English Composition, developing curriculum, training aids and grading criteria. Received outstanding rating on 100% of student evaluations.
- Developed and presented numerous campus training workshops improving retention rates by 30%. Topics included: public speaking, time management, note-taking and study skills.

EDUCATION/TRAINING

Master of Arts, Organizational Management

UNIVERSITY OF PHOENIX, San Diego, California, 1995.

Bachelor of Arts, English

SAN DIEGO STATE UNIVERSITY, San Diego, California, 1988.

Professional Development Courses:

Currently attending WASC Assessment Leadership Academy, 2014-2015.
Employment Law Basics, 2014.
WASC, How to Host a Successful Site Visit, 2012.
WASC 101, The Accreditation Process Clear and Simple, Western Association of Schools and Colleges, 2010.
On-line Distance Education Evaluators Training, ACCSCT, 2005.
Business Standards, Distance Education & Training Council, 1991.
Effective Motivational Management Course, Leadership Edge, Inc., 1992.
Techniques for Managers of Small Schools, Career College Association, 1992.
Supervising Under Pressure, Keye Productivity Center, 1992.
How to Build a Better Team, Keye Productivity Center, 1993.
The Basics of Writing Policies and Procedures, Keye Productivity Center, 1995.
Employee Performance Evaluations, Padgett Thompson, 1995.
New Course Planning, Distance Education & Training Council, 1996.
Evaluator Training Program, Distance Education & Training Council, 1997.
Workshop for Visiting Team Members, Council on Occupational Accreditation, 1998.

CERTIFICATION AND COMMUNITY SERVICE

- *Current Board Member, Tri-City Christian Schools, 2012-2015.*
- *Member, DETC Awards and Recognition Committee, 2012-2013.*
- *Member, DETC Research and Educational Standards Committee, 2006-2013.*
- *Current DETC accreditation evaluator since 1992.*
- *Member: DETC Faculty Qualifications Task Force, 2009.*
- *School Evaluator, Accrediting Commission of Career Schools and Colleges of Technology, 2005.*
- *School Evaluator, Western Association of Career Schools and Colleges, 2004.*
- *Certified Accreditation Evaluator, Distance Education and Training Council, 1994 & 1998.*
- *Certified Campus Director, Bureau for Private Postsecondary and Vocational Education, 1994.*
- *School Evaluator, Bureau for Private Postsecondary and Vocational Education, 1995.*
- *Member: Distance Education & WASC Accreditation Task Forces, Heald College, 1997.*

References Available Upon Request

Wanda B. Nitsch, PhD

Candidate – Institution Member
DEAC Board of Directors



Dr. Wanda B. Nitsch
President, University of St. Augustine
for Health Sciences

I am President and Chief Academic Officer of the University of St. Augustine for Health Science (USAHS) and have been involved with the Distance Education Accrediting Commission (DEAC) since 1999. As the University's accreditation liaison for several years, I was in charge of assuring the institution was meeting the standards of accreditation, submitting annual reports, leading institutional re-accreditation efforts, and attending DEAC meetings and conferences. These responsibilities gave me broad experience in several of DEAC's processes, accreditation standards and policies. As president of USAHS, it has been my role to assure the University has the commitment, integrity, and sustainability to meet DEAC standards.

I have served on DEAC committees, representing the University's voice in standard and policy changes and actively contributing ideas for improvement. I have served on multiple accreditation visit teams, both for reaccreditation and initial accreditation. My long history with DEAC demonstrates my support for distance learning and dedication to DEAC's mission.

I am a supporter of student-centered education, with the hallmark being my dedication to assessing student learning and institutional effectiveness. As a past distance education faculty member, I value using technology to engage students in their learning. I understand the need for well trained, quality faculty who promote active teaching strategies to enhance learning.

My experiences will allow me to assist the Board in developing standards that promote active learning, focused on best teaching practices in quality education, and using outcome information to improve the educational process. As an academic administrator, I value the need to promote integrity within the institutions, carefully following accreditation standards and upholding the reputation of DEAC.



Curriculum Vitae for Dr. Nitsch

CURRICULUM VITAE

Wanda B. Nitsch, PT, PhD

Education

- Bachelor of Science in Physical Therapy. State University of New York Stony Brook, NY
- Master of Science in Physical Therapy, University of St. Augustine for Health Sciences, Institute of Physical Therapy, St. Augustine, FL.
- Doctor of Philosophy in Education (specializing in Higher Education Leadership), Capella University, Minneapolis, MN.

Certifications

- Certification in Orthopaedic Manual Therapy, University of St. Augustine for Health Sciences, Institute of Physical Therapy, St. Augustine, FL
- Clinical Educator Credentialing, American Physical Therapy Association
- Online Learning and Teaching Certification, Capella University
- Assessment Leadership in Higher Education, Western Association of Schools and Colleges

Higher Education Administration Experience

April 2011 to present University President/Chief Academic Officer

- Provides leadership, strategy, vision, organization, processes and infrastructure for a multi-campus academic administrative division to achieve efficient workflow, budget targets, appropriate staffing levels, and quality educational programming for faculty and students.
- Oversees Campus Directors: assures institutional culture, governance, and decision-making structures are in place; provides communication and coordination of institutional effectiveness and strategic initiatives specific to all campuses.
- Provides leadership to human resources department of the institution. Hires, evaluates, and develops employees to maximize individual performance, build future organizational leadership, enhance teamwork and strengthen support of the organization's core values. Establishes standards for effective job performance and evaluates subordinates according to such standards.
- Leads efforts to assure accreditation, regionally, nationally, and programmatic; is the WASC accreditation liaison.
- Leads and fosters faculty governance and communication across campuses; annually updates committee and council assignments; supports adjunct faculty participation in University governance.
- Works effectively with other departments across the university to coordinate academic administration activities.
- Promotes change and innovation; identifies and seizes new opportunities.

- Communicates effectively and fosters collaborative relationships among all campus constituencies including students, faculty, staff, alumni and the community; serves on governing board committees
- Regularly assesses and evaluates the outcomes of degree and non-degree programs, faculty governance, student satisfaction, program review, and campus administration are effectively achieving University Institutional Effectiveness Plan.
- Develops and implements the division's operational plan and University's strategic and quality improvement plan.
- Fosters a success-oriented, accountable environment within the division and the University;
- Develops annual budget and expenses for area(s) of responsibility and guides subordinate managerial personnel in the development of their budgets as necessary. Administers or delegates the administration of budgets, approving expenditures, reviewing reports.
- Works closely with Global Product Services personnel of Laureate Education, Inc to assure coordination and communication of services.

Oct 2008 to April 2011 Dean of First Professional Studies, Executive Director of DPT Programs, and California Campus Director, University of St. Augustine for Health Sciences

- Interdisciplinary coordination and academic administration of all entry-level physical therapy, occupational therapy, physician assistant, and residency/fellowship programs within the university
- Research, identify, and coordinate the development of new rehabilitation sciences programs
- Interact with senior administration to ensure fiscal and physical resources for programs; participate in strategic planning for the university and educational programs
- Responsible for all physical therapy accreditation reports, outcomes, and compliance (CAPTE); WASC liaison
- Representative on Executive committee; responsible for policy development/review/approval and decisions affecting academic programs
- Oversee faculty scholarly activities, recruitment and hiring of faculty; faculty development
- As campus director, plan and implement new health science programs; provide financial oversight; maintain working relationships between academic and non-academic departments, represent campus in local community, provide leadership that supports and enhances student learning
- Provide service to university via participation in university wide committees and service to local and national professional associations

Sept 2006 to April 2010 Director of Entry-level DPT Program in San Diego, University of St. Augustine for Health Sciences

- Establishing a new campus location for entry-level programs including:
 - site development and infrastructure
 - student recruiting
 - community liaison development
 - setting up campus policies and procedures
- Faculty/staff recruiting, hiring, performance evaluations

- Inter-campus coordination of financial aid, student enrollment, online education, library, and clinical education offices
- Establishing student services; overseeing admission, progression, student issues
- Meeting accreditation and state licensure standards; CAPTE accreditation liaison
- Curriculum development, collecting and analyzing outcomes
- Leading strategic planning/development for the campus and program
- Supervising administrative staff

2005 to May 2007 Assistant Director Entry-level Doctor of Physical Therapy Programs (residential and distance education), University of St. Augustine for Health Sciences

- Interviewing, hiring and training faculty
- Student recruitment and orientation; student advisement
- Meeting accreditation standards
- Coordinating with facility; procuring and maintaining equipment
- Communicating with and supervising office staff, faculty, and lab instructors from a distance
- Coordinated master of health science degree (distance education) for students in Japan, Chile, Canada, and Bahrain

2004 to May 2007 Program Director of the Transitional Doctor of Physical Therapy Program, a post-professional distance education program, University of St. Augustine for Health Sciences

- Oversee admissions, course registrations, academic progression
- Curriculum development and review
- Supervise student services, work in conjunction with online department to ensure seamless course delivery
- Advisement, both academically and for completion of final research projects
- Fiscal management
- Marketing/student recruitment
- Outcomes assessment; meeting state and institutional accreditation standards; DETC accreditation liaison

1997 to 2003 Course Coordinator for Advanced Studies and Assistant Professor, University of St. Augustine for Health Sciences, St. Augustine, FL

- Doctor of physical therapy course development
- Developed and implemented process to assure current curriculum in MHS and DHSC programs
- Assisted Dean of Advanced Studies with admissions, policies, staff supervision, faculty hiring and evaluations, meeting accreditation standards
- DETC accreditation liaison

Teaching Experience

2011 to present Professor at University of St. Augustine; co-instructor for Critical Thinking I and II

1997 to 2011 Associate professor at University of St. Augustine; teaching in musculoskeletal track. Courses taught include: Dry Anatomy Lab, Massage, Therapeutic Exercise I; Therapeutic Exercise II; Musculoskeletal II: Mock Clinic, Critical Thinking I and II, various guest lectures

- 2003 to 2010 Online/Distance Education Teaching: past courses in the areas of Foundations of Clinical Orthopaedics, Differential Diagnosis, Educational Theory for Clinicians, Proposal Development, Capstone Project I and II
- 1994 to 1997 Clinical Instructor for two courses: Therapeutic Exercise and Evaluation Procedures, Assistant academic coordinator in clinical education. Department of Physical Therapy, University of Maryland, Eastern Shore, Princess Anne, MD

University Service (chair positions only)

- Jan '13 to present Entry-level Program Director Council
- May '11 to present Chair, Executive Committee
- May '11 to present Chair, Management Committee
- Oct '08 to present Accreditation chair for physical therapy programs
- July '06 to Mar '07 University President Search Committee: lead process to advertise, interview, and select candidate
- Aug '05 to April '06 University Philosophy Task force for University Compendium: led meetings, gathered and analyzed research data, prepared report
- Jan '04 to Aug '06 Curriculum Committee (entry level DPT program): oversee changes in entry-level DPT curriculum, direct curriculum review process, coordinate with Occupational Therapy Program; lead curriculum retreats
- Jan '02 to Aug '06 Seminar and Certification Oversight Committee: set agenda and lead committee meetings, monitor seminar development and revisions, evaluate student satisfaction and testing performance; development of relationships with international physical therapy groups completing certifications
- Sept '01 to Aug '07 Institutional accreditation liaison: completed annual reports, coordinated site visits; prepared SER, attended DETC meetings; responded to communication from executive office; assured meeting of standards in all distance education programs, coordinated efforts to apply for Title IV funding

Peer-Reviewed Presentations

- 2013 Poster presentation: **Nitsch W**, Lowe D. Program Outcome Assessment Plan in DPT Education. Educational Leadership Conference, Portland, OR, Oct 2013
- 2013 Poster presentation: **Nitsch W**, Lowe E. Developing a Program Outcome Assessment Plan for a Doctor of Physical Therapy Program: The Successes and Challenges. WASC Annual Conference, San Diego, CA, April 2013
- 2011 Poster presentation: Nichols L., **Nitsch W**. Adding Blended Learning to a Health Science Graduate-level Program: Reactions and Perceptions of Students, Faculty and Administrators. Florida Physical Therapy Association Fall Conference, Orlando, FL. Sept 2011.
- 2011 Poster presentation: **Nitsch W**, Olson J, Howell K, Liphart J. A dual degree option for graduate education in physical and occupational therapy. WCPT 2011, Amsterdam, The Netherlands, June 2011.
- 2011 Poster presentation: **Nitsch, W**, Nichols, L, Nwoga, J. Adding Blended Learning to a Health Science Graduate-level Program: The Successes and the Challenges. WASC Annual Conference, San Francisco, CA, April 2011.

- 2010 Poster presentation: Olson J, **Nitsch, W**, Howell K, Liphart J. A dual degree option for graduate education in physical and occupational therapy. WASC Annual Conference, Los Angeles, CA April 2010
- 2009 Poster presentation: Boehm M, **Nitsch W**, Viti, J. (2009). Lumbar Stabilization Training in a Professional Golfer Demonstrating Signs of Clinical Instability. APTA National Conference, Baltimore, MD. June 2009.
- 2008 Platform presentation: Sato T, Uchiyama Y, **Nitsch W**, Paris S. Joint Mobilization/Manipulation Curricula in Japan. IFOMPT Conference, Rotterdam, Netherlands, June 2008.
- 2006 Educational program: **Nitsch W**, Watkins P, Mathena C. Standards of Quality in Distance Education: What Physical Therapy Educators Need to Know, Physical Therapy National Conference, Denver CO. June 2007
- 2006 Platform presentation: **Nitsch W**, Nonnemacher, M. Coping Strategies and Use of Social Support in an Online Doctor of Physical Therapy Program. American Physical Therapy Association, Orlando, FL, June 2006
- 2004 Poster presentation: **Nitsch W**. Measuring Student Satisfaction in an Online Graduate Program, 15th Annual Learning & Teaching Conference, Jacksonville, FL.
- 2001 Poster presentation: **Nitsch W**. Reliability of Three Pectoralis Minor Length Tests, Combined Sections Meeting, Boston, MA.

Peer-Reviewed Publications

- 2008 Vaughn T, **Nitsch W**. (2008). Iliac Anterior Rotation Hypermobility-Positional Fault in a Female Collegiate Tennis Player. *Phys Ther*, 88(12);1578-1590.
- 2007 Graziano D, **Nitsch W**, Huijbrechts P. (2007). A patient with cervicogenic headaches: The clinical decision making to perform joint manipulation using cerebral artery testing. *Journal of Manual and Manipulative Therapy*, 15(3); 45-63.
- 2007 van Duijn J, van Duijn A., **Nitsch W**. (2007). Orthopaedic manual physical therapy including thrust manipulation and exercise in the management of a patient with cervicogenic headaches: A Case Report. *Journal of Manual and Manipulative Therapy*, 15(1); 10-24.
- 2004 Adkins, M. & **Nitsch, W**. (2005). Examination of factors leading to student retention in online graduate education. In C. Howard, JV Boettcher, L. Justine, K. Schenk et al, Ed.: *Encyclopedia of Distance Learning, Teaching, Technologies, and Applications*, 2005, Hershey, PA: Idea Group.
- 2001 **Nitsch, W**. (2001). Chronic pelvic pain in women. *Journal for the Section on Women's Health*, 1(4); 8-12.

Invited Presentations

- 2011 Conference presentation: **Nitsch W.**, Marshall, D. Using Assessment to Improve the Quality of The Student Experience. Distance Education and Training Council Fall Conference, Nashville, TN, October 2011.
- 2010 Seminar presentation: **Nitsch W**. Using Evidence to Develop Manual Therapy Education in United States Physical Therapy Programs, Sept 15-16, 2010, Tokyo, Japan

- 2008 Conference presentation: **Nitsch W**, Mathena C, Lesh S. Online education: Strategies and techniques for improving student collaboration. Combined Sections Meeting, Nashville, TN. February 2008
- 2007 Conference presentation: **Nitsch W**, Mathena C. Improving student retention and boosting completion rates of online students. Distance Education and Training Council Fall Conference, San Diego, CA. October 2007
- 2000 Educational session: **Nitsch W**. Developing Home Exercise Programs, Florida Physical Therapy Association, Spring Conference, Orlando, FL, Sept. 2000

Awards

- 2007 TherEx Award for Excellence in a Published Case Report from American Academy of Manual Physical Therapists

Advisement

- 2005-2011 DPT student capstone advisor for multiple students
- 2005 MHSc student, thesis advisor: The effectiveness of joint mobilization and muscular stretching to improve hip range of motion
- 2003 MHSc student, thesis advisor: The effect of improved sitting posture on lung capacity

Professional Service

- 1990-1997 Speakers Bureau, Arthritis Foundation
- 2000-2001; 2004-2005 Assembly Representative for the Florida Physical Therapy Association
- 2004-2007 Secretary for the Academic Faculty Special Interest Group, Education Section of the APTA
- 2007 –2011 Chair for the Academic Faculty Special Interest Group and Section Board Member, Education Section of the APTA
- 2003 –present Accreditation Evaluator, Distance Education and Training Council Commission
- 2014- present Interim Report Committee, WASC Senior College and University Accreditation

Professional Memberships

- Past Member, Governor’s Advisory Council for Arthritis and Related Disorders
- American Physical Therapy Association (APTA), Orthopaedic and Education Sections
- The Council for Adult and Experiential Learning (CAEL)
- Distance Education and Training Council, Education and Research Committees; Business Committee

Christopher J. Reeves

Candidate – Institution Member
DEAC Board of Directors



Christopher J. Reeves
President, Shiloh University

I am the president of Shiloh University, a nonprofit religious educational institution, located in southeast Iowa. Shiloh University received its initial accreditation through the Distance Education Accrediting Commission in January 2012 and was reaccredited in 2015.

Shiloh University was initially formed in the summer of 2006. From its inception I have been involved in every aspect of its development: from incorporation to the development of its online degree programs to its accreditation. Throughout this process I have promoted a culture of accreditation within the organization. The institution always considers DEAC accreditation standards and business standards while forming policies and implementing procedures, which ensures quality in the administration and academics and results in a positive experience for our students.

My professional background includes working as a Certified Public Accountant, teaching and training in business and accounting, being an ordained minister, and over twenty-five years of leading or managing nonprofit organizations. As a participant in the DEAC, I have been a member of the Research and Educational Standards Subcommittee, and for the past three years, I have participated in many site visit reviews as a business standards evaluator, covering initial accreditation, reaccreditation, change of ownership, and change of location.

The quality, reputation, and future of distance education, and in particular of the DEAC and its member institutions, is a great priority for me. I have an understanding of the issues and complexities of forming and operating a distance educational institution. I also have a great appreciation for the roles and responsibilities of the commission and the staff. Therefore, it is important to me to participate in the volunteer accreditation process through serving as an evaluator or, if selected, as a member of the DEAC Board.



Curriculum Vitae for Christopher J. Reeves

A Short Bio

Christopher J. Reeves, a resident of Southeastern Iowa, has served as the President of Shiloh University since 2009. He joined the University at its founding in 2006 as a Trustee and Vice President of Administration and Finance. Mr. Reeves led a team of educators, ministers, and administrators in establishing the institution and its curriculum, and in achieving accreditation through The Distance Education and Training Council. He earned a BA in Business and Accounting in 1976 at Azusa Pacific University, took additional accounting courses at California State University, Los Angeles, and in 1985 was licensed as a Certified Public Accountant in the State of California. Since 1989 he has served as an officer and a board member for a number of business and non-profit organizations. Mr. Reeves has written several manuals and is co-author of *Accounting: A Manual for Stewardship* and *Annual Trustee Report*, and has provided training in accounting, records management and corporate work. He has taught business and accounting courses at Kirkwood Community College in Iowa. He developed and teaches the course Leadership and Administration for Shiloh University. Mr. Reeves has participated in the Distance Education and Training Council since 2009 and is currently a member of its Educational Standards Committee. He also serves as an ordained minister in The Living Word Fellowship churches.

Please see the following pages for detailed resume information.

Business / Professional Experience

2009 – Present **Shiloh University** Kalona, IA

President / Trustee

Collaborates with the University's Chancellor in guiding the vision and direction of the school and its curriculum. As a Trustee, guides and collaborates with the University Trustees in broad policies to direct the school and the oversight of its affairs. As President, oversees and promotes collaboration in the development and management of all aspects of the University, its curriculum, and its self-improvement and accreditation. Participates in accreditation site visits as a business standards evaluator for the Distance Education and Training Council.

2006 – 2008 **University of Shiloh** Kalona, IA

Incorporator / VP Administration & Finance / Trustee

Led management team to set up the corporation, administration, admissions, and academic departments. Coordinated initial accreditation preparation, management of timeline for all of the operations, and oversight of the development of school catalog, website and policies. Coordinated and participated in course development and review teams.

1995 – Present **Living Word Fellowship Trust** Kalona, IA

Trustee

Participates in the oversight and responsibility for the investment, management, and disbursement of trust funds for projects, property purchases, and development of church facilities.

2002 – 2014 **Apostolic Company** Kalona, IA

President / Chief Financial Officer / Director

Provided oversight of the corporate, business, and financial administration departments of the Apostolic Company and the Living Word Fellowship churches and entities. Coordinated the Apostolic Company Board of Directors' oversight of the Living Word Fellowship entities. Instituted fellowship records retention policy and department, and update of corporate housekeeping procedures. Directed the training of church administrative and accounting personnel.

1991 – 2002 **Apostolic Company** Kalona, IA

Treasurer / Chief Financial Officer / Director

Responsible for all financial and business administration functions for the Apostolic Company and the Living Word Fellowship churches and entities. Oversaw the budgets and financial activities of twenty related entities, including churches, schools, camps and conference facilities. Implemented planning activities, accounting software, and administrative streamlining –as well as training Apostolic Company and church accounting personnel, updating of Fellowship accounting manual, and internal audit program.

1989 – 1991 **Triad Microsystems** Anaheim, CA

Chief Financial Officer

Provided financial management for engineering & manufacturing business with Department of Defense contracts (that had previously filed for, and was emerging from, Chapter 11 Reorganization). Responsible for oversight of the accounting department, treasury function, contract close-out, and government billings. Provided communication and coordination for government agencies, bankruptcy attorneys, creditors, outside auditors, and branch offices.

1984 – 1989 **Christopher Reeves, CPA** La Verne, CA

Owner / Certified Public Accountant

Tax preparation, business consulting, compilation and review of financial statements, and computer work for a variety of small to medium size businesses. Clients included import, wholesale, retail, and service oriented businesses. Computer work included billing service, accounting, custom programming, setup and training.

1981 – 1985 **Russ & Russ, CPA's** Glendale, CA

Staff Accountant

Auditing, tax preparation, financial reporting, and consulting for a variety of small to medium size businesses.

1979 – 1981 **Van Vorst Industries** Los Angeles, CA

Cost Accountant

Product costing, account reconciliations, inventory costing, programming of custom computer management reports, and monitoring custom computer software applications.

Ministry Experience

2011 – Present **Shiloh** Kalona, IA

Director / Pastoral Staff

Serving in the pastoral staff and oversight of the Shiloh church.

1991 – Present **Apostolic Company** California / Iowa

Ordination

Serving in local church ministry teams in various capacities, including worship leading, Bible teaching, and pastoral duties. Serving in the spiritual and temporal oversight of The Living Word Fellowship churches and related entities.

1977 – 1991 **Living Word Chapel** San Gabriel, CA

Deacon / Elder

Served in the local church as Deacon from 1975 - 1980, and as an Elder from 1980 - 1991. Lay ministry responsibilities included teaching children's church, leading worship, adult Bible teaching, administration and accounting, and pastoral duties. In later years served on the church board of directors.

Authorship

- Co-authored manuals for the Living Word Fellowship
 - *Accounting, A Manual for Stewardship*
 - *Annual Directors' Report*
 - *Records Retention Manual*
- Developed the Shiloh University online course [*Church*] *Leadership and Administration*
- Co-developed a number of other Shiloh University courses with appropriately credentialed instructors
- Co-developed Church Group Study courses through Shiloh University and The Living Word Fellowship

Teaching and Training Experience

- Training of Living Word Fellowship church accounting, administrative, and corporate personnel
- Adjunct faculty at Kirkwood Community College (Iowa City Campus) teaching Introduction to Management and Principles of Accounting
- Teaching [*Church*] *Leadership and Administration* with Shiloh University
- Co-developing and presenting online teacher training materials with Vice President of Instructional Services

Professional License and Associations

- Certified Public Accountant (licensed in the State of California (1985 – 2001))
- Membership in American Institute of Certified Public Accountants (1984 – 2007)
- Ministerial Certificate of Ordination from Apostolic Company (1993 – present)
- Society of Biblical Literature (2011 – present)
- Member of Academic Standards subcommittee of the Distance Education and Training Council (2012 – present)

Education and Training

- Training and mentoring in spiritual formation, ministerial practices, and biblical studies through The Living Word Fellowship
- Bachelor of Arts in Business Administration and Accounting from Azusa Pacific University
- Additional accounting courses through California State University, Los Angeles
- CPA exam preparation courses
- Continuing Professional Education Classes in accounting, tax, and non-profit issues
- Institution planning and assessment seminar through Transnational Association of Christian Schools
- Online Accreditation courses through the DETC
- Participation in Distance Education and Training Council (DETC) workshops from 2009 through 2014
- Online DETC Evaluators Training Program in October 2012
- Online DETC Business Standards Tutorial in November 2012

- Workshops in teaching the Bible in college programs at SBL conference in November 2012
- Online workshops and seminars in various aspects of distance education, including assessments, legal, and state licensure (2010 through 2014)
- MA degree courses at Western Governors University (2014)
 - Foundations in Instructional Design
 - Issues in Instructional Design