

ANNUAL REPORT 2020



WHY DOES DEAC REQUIRE AN ANNUAL REPORT?

- It is part of DEAC's on ongoing monitoring of accredited institutions.
- Key metrics include
 - Growth or decline in enrollment
 - Growth or decline in the number of programs
 - Significant change in financial situation
 - Student satisfaction
 - Outcomes


SET UP YOUR ACCOUNT(S)

- <https://www.deac.org/Seeking-Accreditation/Annual-Report-Submission.aspx>
- Administrative users have access to both the annual report tab and the financial tab.
- Only the administrative user can submit the report
- Institutional users can enter and edit data, but cannot submit the report.
- A link on the website will guide you through the process of requesting the annual report accounts.
- Each user will have a username and password.

THE PORTAL

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ANNUAL REPORT

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The 2020 Annual Report covers the institution's activities from January 1, 2020 through December 31, 2020.

Please review the following general institutional information and make any necessary corrections so that the information is current and accurate. When you are done, click "Save & Next" to move on to the next data entry screen.


Please enter the institution's contact information:

INSTITUTIONAL INFORMATION

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STATE AUTHORIZATION



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Is the institution's home state a member of SARA?	YES
Is the institution a member of SARA?	YES

State	Completed State Process	Most Recent Authorization Date (MM/DD/YYYY)	Use the spaces below to provide reasons for any "not applicable" or other explanations.
Alaska	-Select-		
Alabama	-Select-		

COMPLIANCE AFFIRMATION

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Substantive Changes for January 1, 2020 – December 31, 2020

Did the institution change its mission?	-Select-
Did the institution change its name?	-Select-
Did the institution change its legal status, form of control, or ownership?	-Select-
Did the institution change the location of the main facility or administrative site, or did the institution add any facility geographically apart from the main facility?	-Select-
Did the institution implement a new program?	-Select-


PROGRAMS

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Existing Programs

Add New Programs

Level	Is Title IV Participating?	Program Name	Does this Program Have a Cohort? (Yes or No)	
Bachelors ▾	-Select- ▾	business administration	Yes ▾	Delete
Bachelors ▾	-Select- ▾	information technology	No ▾	Delete


ENROLLMENT

Manage School User

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Enter the current new student and total student enrollment for each program here. Prior year enrollment is provided for your convenience (you will not be able to edit prior year enrollment, contact DEAC directly if errors appear). When you are done, click "Save & Next" to move on to the next data entry screen.

The definition of total enrollment is the total number of students who enrolled, remained enrolled after the initial 5-day minimum cancellation period and met all admissions criteria. This number includes all students enrolled during the year, whether or not they remained enrolled for the entire year and whether or not they are still enrolled at this time. Enrollments for single-subjects or courses should not be counted, except in cases where a program consists of only one course.


Total Enrollment for the year 2020. (Required)

150

Total Unique Enrollment for the year 2020. (Required)

135

ENROLLMENT



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Add Enrollment


Edit Enrollment

Level	Program Name	Enrollment	New Student	Last Year Enrollment	Last Year New Student	Percent increase in new enrollments from 2019 to 2020	Percent increase in overall enrollment for 2020
Non-Degree	cyber-security	<input type="text"/>	<input type="text"/>	Not Available	Not Available	<input type="text"/>	<input type="text"/>
Non-Degree	information technology	<input type="text"/>	<input type="text"/>	Not Available	Not Available	<input type="text"/>	<input type="text"/>

INSTITUTIONAL OUTCOMES

INSTITUTIONAL TOTALS BY CREDENTIAL

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Institutional Totals by Credential Level

This report employs a cohort-based model in which a group of entering new students is tracked over time. For example, a four-year degree program would track new students starting in 2011 who graduated six years later by 2017. For each level, describe the length of the programs in credit hours and the credit hour type. Then enter the total number of students enrolled across programs. Enter the number of students who graduated and withdrew. Enrollments are students who remained enrolled after the 5-day minimum cancellation period and met all admissions criteria.

Level	Minimum Length in Credit Hours	Maximum Length in Credit Hours	Credit Hour Type	# of New Students in Year Cohort was Established	Number of Students Graduated	Number of Students Withdrawn	Number of Inactive Students	Number of Still Active Students
High School	40	60	noncredit	60	45	10	7	2
Non-Degree	10	25	quarter	100	60	10	12	5

INSTITUTIONAL GRADUATE OUTCOMES



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Institutional Graduate Outcomes

In the table below, enter the number of students that graduated. For that group of students please enter graduate outcomes based on available data.

[illegible]

INSTITUTIONAL WITHDRAWALS


Institutional Withdrawals

In the table below, enter the number of students that withdrew from the programs. For that group of students please enter reasons for withdrawal based on available data. When you are done, click "Save & Next" to move on to the next data entry screen.

[illegible]

NON-DEGREE PROGRAM COMPLETION

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program length should not be included on this tab. For example, a four-year degree program would track new students starting in 2014 who graduated six years later by 2020. For those students who graduated please enter the average years it took the students to graduate. Enrollments are students who remained enrolled after the 5-day minimum cancellation period and met all admissions criteria. The columns on this tab should be answered with respect to the cohort.

Program Name	Level	# of New Students in Year Cohort was Established	# of Students Excluded from the Original Cohort	# of Students Still Continuing in Program	# Graduating Since Cohort was Established	Average Years to Complete For Graduates	Graduation Rate Before Exclusions	Graduation Rate after Exclusions
cyber-security	Non-Degree	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> %	<input type="text"/> %
information technology	Non-Degree	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> %	<input type="text"/> %

STUDENT SATISFACTION



Narrative

DEAC expects its accredited institutions to systematically seek student and alumni opinions as an indirect measure for evaluating and improving curricula, instructional materials, method of delivery and student support. Report the results from the Student Satisfaction survey here. When you are done, click "Save & Next" to move on to the next data entry screen.

NARRATIVE

Applications and Reports | DEAC Instructions for the Prepar: | Annual Report

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B. Explain the reasons for any significant growth or decline in enrollments at the institution. Explain in detail whether the institution made changes to staff, faculty, administrators, educational and student support services and financial and marketing strategies as needed to support the changes in student enrollment. Also, please specify the programs that incurred the most growth or decline in enrollments and the strategies the institution implemented during the prior year to respond to these changes.

FINANCIAL REPORT

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Please enter financial information for the 2020 Annual Report

Please enter financial information as directed below based on your institution's most recent audited or reviewed financial statements.

Effective January 2020, the DEAC implemented a significant change to the procedures institutions will use to annually submit audited or reviewed financial statements as required by Standard XI.D Financial Reporting. DEAC-accredited institutions will no longer submit financial statements with the Annual Report. DEAC institutions will submit their audited or reviewed comparative year-end financial statements using a new submission timeframe that is based upon its fiscal year end date. For example, an institution that reports a fiscal year end date of December 31, 2019 will have a due date of June 30, 2020 to submit their audited or reviewed comparative financial statements. For more information on the instructions for financial statement submission to DEAC, please visit the website at www.deac.org and go to the Applications and Reports landing page to access the DEAC Instructions for Financial Statement Submission.

Fiscal Year Start Date (MM/DD/YYYY)

Start Date

Fiscal Year End Date (MM/DD/YYYY)

End Date

Total Tuition Revenue


FINANCIAL STATEMENT SUBMISSION

- Audited or reviewed financial statements are still required by DEAC, but they are not submitted via the portal.
- Instructions for submitting financial statements can be found on the DEAC website.
- [DEAC Instructions for the Preparation and Submission of Financial Statements](#)

SUBMIT YOUR ANNUAL REPORT

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Please review your data for accuracy prior to submitting to DEAC. Once the submission is done, you will not be able to edit any of the information in your annual report.

Next ▶

WHAT KIND OF FEEDBACK WILL BE PROVIDED?

- DEAC will acknowledge receipt of the annual report.
- DEAC staff may ask for further information related to specific data.
- DEAC staff may refer some annual report data to the Accrediting Commission or committees for review.
- Accreditation teams will review annual report data and may ask for additional information as part of the renewal of accreditation process.
- The Commission may determine that ongoing monitoring is appropriate with respect to specific data.

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Presented by

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